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## **CATERING LICENSE**

### **Guidelines**

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- A Frederick County Catering License may be issued to a current Class B, Beer, Wine and Liquor licensee upon the approval of the Board.
- The Annual license Fee is \$1,500.00. Checks are to be made payable to the Treasurer of Frederick County.
- Application shall be made on forms supplied by the Frederick County Liquor Board. A license may be granted without a hearing. If the application is denied, the applicant may request a public hearing before the Board.
- Renewals will be made at the time the regular license is renewed, upon forms supplied with the Renewal application.
- A Catering License authorizes the holder to provide alcoholic beverages at publicly or privately sponsored events that are held off the licensed premises.
- The holder of a Caterer's License shall prepare, deliver and provide food as well as provide alcoholic beverages for consumption at the event.
- The County Health Department shall approve the facilities that prepare the food before the license may be issued, reissued or renewed.
- The licensee shall provide all service employees necessary to serve alcoholic beverages at the catered event.
- At least one employee shall have been certified by an approved Alcohol Awareness Program, and shall be on the premises at all times during the catered event.
- After the event, all alcoholic beverages shall remain in possession of the holder of the Caterer's license and be returned to the licensed premises.

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- The holder of a Caterer's License may exercise the privileges under the license only during the hours that are permitted for a Class B restaurant or hotel (On-Sale) beer, wine and liquor license, which are Monday through Saturday from 6 am to 2 am and Sunday from 11 am to 2 am.
- No alcoholic beverages shall be sold or dispensed to be carried off the premises of a catered event.
- This section does not require the holder of an existing Class B (On Sale), beer, wine and liquor license to hold a Caterer's License for catering on the premises that is covered by the existing license.
- All catered events must be in Frederick County and only in Election Districts that permit sales of beer, wine and liquor.
- The holder of a Caterer's License shall not cater alcoholic beverages to a premises that currently has any type of alcoholic beverages license.
- When the licensee caters an event for a non-profit organization and that organization sells tickets to the event that include the alcoholic beverages, the non-profit organization is responsible for applying for a one-day Special license.